



# The Manor CE VC Primary School

## Parent and Carer Code of Conduct

Agreed: 27.5.2021  
Review: May 2023

## **The Manor Church of England School Parent/Carer Code of Conduct**

The Manor School is a caring school which aims to create a stimulating learning environment in which every individual child has the opportunity to be the best that they can be. We are very fortunate to have a supportive and friendly parent body and we value our strong relationship with parents and carers. Together this helps us achieve the very best for the children in a mutually supportive partnership between parents, class teachers and the school community.

As a partnership, our parents understand the importance of a good working relationship to equip their children with the necessary skills for adulthood. For these reasons we continually welcome and encourage parents and carers to participate fully in the life of the school and provide us with feedback in an appropriate and timely manner. This can include ad hoc feedback to class teachers, at prearranged events such as parents evening, directly to the Head Teacher or to the Chair of Governors.

To truly create the best outcomes for our children requires the relationship between home and school to be based on the principles of care, integrity, trust and mutual respect. The purpose of this guidance is to remind us all of our expected conduct so we can continue to thrive, progress and achieve in an atmosphere of mutual understanding.

### **Guidance**

Holding the above principles in mind, all of us are reminded:

- To respect the caring ethos and values of the school
- Treat others with dignity and respect
- That both teachers and parents need to work together for the benefit of the their children
- Approaching school staff for help to resolve an issue is done in an appropriate and timely manner
- All members of the school community are treated with respect using appropriate language and behaviour, especially when there is a disagreement
- The school needs to work with a child in order to clarify their version of events in order to bring about an appropriate solution to an issue
- To correct our children's actions, especially when they could lead to conflict, aggressive or unsafe behaviour- both on and off school premises

**In order to support a peaceful and safe school environment, the following behaviours will not be tolerated:**

- Disruptive behaviour which interferes or threatens to interfere with any of the schools operation or activities anywhere on the school premises
- Breaching the school's security procedures
- Using loud or offensive language or displaying temper, including shouting at any member of the school community either in person or on the telephone
- Any inappropriate behaviour on the school premises including threatening in any way a member of school staff, visitor, fellow parent/ carer or pupil

- Using physical or verbal aggression towards another adult or child- this includes physical punishment against your own child whilst on school premises
- Approaching someone else's child in order to discuss or chastise them because of the actions of this child towards their own child (such an approach to a child may be seen as an assault and may have legal consequences)
- Sending abusive or threatening email or text/ voicemail/ phone messages or other written communications within the school community
- Defamatory, offensive or derogatory comments regarding the school or any of the pupils/ parents/ staff on Facebook or other social sites (please see Appendix 1)

Should any of the above occur on school premises, the school may feel it necessary to take action by contacting the appropriate authorities and/ or sadly, consider banning the offending adult from entering the school premises.

Thank you for abiding by this policy in our school. Together we can create a positive and uplifting environment not only for the children but for all who work in and visit our school.

Note: Please can we ask that parents ensure they make all persons responsible for collecting their children aware of this policy.

## **APPENDIX 1**

### **Inappropriate use of Social Network sites**

Social media sites are being used increasingly to fuel campaigns and complaints against schools, school staff and in some cases, other parents and pupils.

The Governors of The Manor School considers the use of social media websites being used in this way as unacceptable. Any concerns you may have about the school or your child/ children must be made through the appropriate channels by speaking to the class teacher, the Headteacher and then if required, the Chair of Governors, where they will be dealt with fairly, appropriately and effectively for all concerned.

Parents are personally responsible for the content that they post, share or respond to online and all information is considered representative of your views and opinions and not that of The Manor School.

Postings and other online conversations are not private. Do not share confidential information, internal school discussions or specific information about the students, staff or other parents.

We encourage all members of the school community to set and maintain high ethical standards in their use of social networking. Be respectful of the opinions of others in your posts of comments and under no circumstances should offensive comments be made about students, parents, staff or the School in general. Your posts and comments should help others build and support the School community. Do not comment on nor forward unsupported information e.g. rumours.

## **Libellous or Defamatory posts**

In the event that a member of the school community is found to be posting libellous or defamatory comments on social media sites, they will be reported to the appropriate 'report abuse' section of the network site. All social network sites have clear rules about the content which can be posted on the site and they provide robust mechanisms to report content or activity which breaches this. The school will also expect that any such comment is removed immediately.

## **Cyber Bullying**

We take very seriously the use of cyber bullying by one child or a parent to publicly humiliate another by posting an inappropriate social media content. We will take and deal with this as a serious incident of school bullying.