



# The Manor Church of England VC Primary School

## Aspire, Believe, Achieve

*Shine like stars in the sky*

*Philippians 2:15*



Headteacher: Mrs Amanda Flanagan

Monday 4<sup>th</sup> September 2023

Dear Parents/carers,

As part of our 'Off with Her Head' topic, we have planned a trip to Berkeley Castle on Wednesday 4<sup>th</sup> October 2023 for Year 1 and 2. We will begin by taking part in a guided tour around the castle run by the castle staff and will later complete a Tudor dance workshop ran by castle staff. We will also be taking part in a dragon trail taking inspiration from this for our own castle building the following week.

We will be leaving school by coach at around 9:15 am and will return at approximately 2.15 pm. The children will need to wear school uniform and bring a packed lunch and a non-fizzy drink. Pocket money will not be required. Parts of the castle is outdoors so it is important that all children bring a water proof coat and wear appropriate shoes. Pupils whose parents are in receipt of benefits related Free School Meals can be provided with a packed lunch from the school kitchen if you require one. If you are in receipt of Free School Meals, please indicate on parent pay.

In order to cover the cost of the trip, we are asking for a voluntary contribution of **£17** to be paid using the Parent Pay platform. If you have any issues in funding this contribution, please speak to Mrs Flanagan. There is no charge for children currently in receipt of benefits related Free School Meals as the cost of these children will be covered from the Pupil Premium allocation in the school budget.

If the voluntary contributions are significantly below the cost of the trip then it may have to be cancelled and monies refunded.

If you think you can help on this trip, please contact the class teacher via the class email. We will then contact parents soon after to let them know if we require your assistance on this trip. If we receive lots of offers to help we will draw names from a hat. If you do not hear from us, we thank you for your offer, but are unable to invite you on this occasion.

Thank you for your support as always,

Mrs Sweet & Miss Hawkins