



The Manor CE Primary School

*Aspire, Believe, Achieve
Shine like stars in the sky*

Dear families

It has been another busy and exciting few weeks at school!

Our Year 6 children have recently returned from a highly successful residential visit to Okehampton. Spending four nights away from home, they embraced a wide range of new experiences, challenged themselves, and created memories that will last a lifetime. They were an absolute credit to the school throughout the trip, demonstrating excellent behaviour, resilience, and teamwork. A huge thank you to Miss Hughes, Mrs Mann and Mr Israel for giving up their time to accompany the children and ensure they had such a fantastic experience.

We were also delighted to welcome Miss Hawkins back to lead our KS1 Sports Day. It was a wonderful event, and it was fantastic to see so many friends and family members supporting the children. The children thoroughly enjoyed themselves and showed great enthusiasm throughout the day.

Unfortunately, the weather was not on our side for KS2 Sports Day, but we are looking forward to holding the event on Tuesday 30th June and hope for much better conditions.

There are lots of exciting trips, visits and activities taking place over the coming weeks. Please remember that all key dates can be found on the front page of our website.

As we head into the final weeks of the school year, let's hope the weather improves so we can make the most of all the wonderful opportunities planned for our children.

Wishing you a wonderful weekend, Team Manor

Staff updates

Miss Hawkins returns from Maternity leave on Tuesday 30th June and returns to teaching Year 1 until the end of term. This does mean that Miss Bessell's final day with Year 1 will be on Tuesday 30th June. However, we are delighted to announce that Miss Bessell will be back teaching with us from September 1st. We are thrilled that she will remain a part of Team Manor.

Please see next page for our teaching structure for 2026/27.

School Meals—important information

Gentle reminder. We have been advised by our catering company that for those who have not ordered a school meal, our procedure is to offer a jacket potato with baked beans as this is allergy free. Many thanks

Lost Property

We have a lot of lost property. Please check the box in the foyer if you are missing anything. Many thanks

Important Dates

23 June—YR trip to Bristol Aquarium
25 June—Coffee & Chat with Mrs Mann after drop off
26 June—Inset Day—school closed for children
30 June—KS2 Sports Day
3 Jul—FOMS Non-Uniform Day
3 Jul—FOMS Summer Fair 3.30—6pm
8 Jul—Y1 Y2 trip SS Great Britain
10 Jul—Reports sent home
10 Jul Y3 Y4 Steam Museum trip
15 Jul—Y6 Production to Parents/Carers 2pm & 5pm
16 Jul—FOMS Disco: KS1 3.30pm-4.30pm; KS2 4.45pm-5.45pm
21 Jul—Y6 Leavers Assembly 10am—11am
21 Jul—Term Ends—End of Academic Year
All dates are on the school website <https://www.themanorcofeprimary.org.uk/> (scroll to bottom of page)

Safeguarding Corner

As a school, we work very closely with South Gloucestershire Children's Partnership. They offer a host of resources and support materials on a large number of topics regarding safeguarding for your children.

Please head to <https://sites.southglos.gov.uk/safeguarding/category/children/i-am-a-parentcarer> to access their resources.





We'd like to extend our warmest wishes to all the parents, grandparents and special grown-ups who will receive their special gift from the Father's Day craft activities this morning. We hope everyone enjoys the wonderful creations that were made with so much care.

We're thrilled to share that we've recently been awarded funding, which will go towards a shed specifically for storing Fancy Dress donations. Thank you so much for your patience – we know it's taken a little longer than expected, but your support means a lot to us.

Excitement is building as we look forward to the summer fair, taking place on the 3rd of July. We hope to see as many of you as possible joining us for an afternoon of fun! There will be plenty to enjoy, including stalls, inflatables, a BBQ, bar and an ice cream van. It promises to be a fantastic event for everyone.

Thank you for your continued support.

Best wishes, Friends of Manor School

We are pleased to share our class teaching structure for the 2026–2027 academic year.

We are also delighted to confirm that Miss Bessell will be staying with us next year and will be teaching Year 1. All of our teachers are looking forward to a successful final term with their current classes, while also beginning to prepare for the exciting transition into the next academic year.

Over the coming weeks, some additional transition activities will begin for children with SEN and for those who may benefit from extra support in preparing for their new class. All children will also spend the morning with their new teachers on Thursday 16th July.

Teaching assistant and 1:1 SEN teaching assistant arrangements are still being finalised. Once these are confirmed, we will share this information with the children in school.

We know that this is an important time of year for the children, and our staff team will work carefully to ensure that every child feels supported, prepared and positive about the move into their new class.

Class Teachers – 2026-2027	
Reception EYFS	Miss Hawkins
Year 1	Miss Bessell
Year 2	Miss Walker
Year 3	Mrs Pearce
Year 4	Miss Alderson
Year 5	Miss Coult
Year 6	Mrs Sweet

ANTARCTICA CLASS WISH LIST

WE ARE TRYING TO UPDATE AND IMPROVE OUR CONTINUOUS PROVISION IN ANTARCTICA CLASS

IF YOU ARE HAVING A CLEAR OUT PLEASE THINK OF US BEFORE GETTING RID OF ANYTHING

WE WOULD LOVE SOME SMALL WORLD TOYS, CONSTRUCTION TOYS AND RIDE ONS.

You're invited for a Cuppa and a Chat!

Mrs Mann (Family Link Worker) warmly invites all parents and carers to join her for a relaxed tea/coffee catch up / chat in the school hall.

- Date: Thursday 25th June 2026
- Time: Straight after morning drop-off
- Location: School Hall

There's no agenda — just a lovely opportunity to:

- Meet other parents and carers
- Share experiences and ask questions
- Enjoy a friendly chat over a much-needed cuppa

Everyone is welcome! We look forward to seeing you there.

Nut-Free School Reminder

A quick reminder that The Manor continues to be a **nut-free school**. We do have a child in school with a **severe nut allergy**, and it's really important that we all work together to keep them safe.

We kindly ask that no nuts or nut products are brought into school by children, staff, or visitors. This includes items such as peanut butter, Nutella, cereal bars with nuts, or any snacks containing nuts.

Thank you so much for helping us make sure our school is a safe place for every member of our community. Your support really does make a difference.

The Manor CE Primary School

As a school we set high targets for our children's attendance as we know that regular consistent attendance makes a huge difference to their learning:

If children are not in school they miss key parts of their learning.

Our current target for **all** children is **97%** - thank you for supporting us with this.

Term Time Absence

The Department of Education's guidance encourages all schools to take a much firmer stance on absence authorised in term times. Parents do not have the right to take their child out of school for holidays.

Where absence is wanted for any reason during school time, it is important to email school and inform us of your intentions in advance. E-mail: manorprimary@gmail.org.uk

Please be advised that we are **unable** to authorise any term time holiday requests, – parents need to email and inform school of their intentions to take a holiday in advance, this will be **unauthorised**, and will be recorded as G code for family holiday (unauthorised).

Other Circumstances that would not be authorised are:

- Family Holidays;
- Relatives coming to visit;
- Family day trips/shopping days
- Visiting family who have different half terms or holiday;
- Grandparents/family members that have booked a holiday and parents were not aware of the dates;
- Re-occurring car/traffic problems;
- Parents/siblings are ill and therefore unable to get children to school.

How many days does your child attend School?

There are **190** days in a school year which leaves **175** days to spend with family for birthdays, special occasions, holidays, shopping, appointments and other things.



Attendance Policy

Please see link below for details regarding absences/penalty notices:

https://www.themanorcofeprimary.org.uk/_files/ugd/8acc4f_d930232b1a084144a8b2f93de156ff34.pdf

Reminders

Our school gates are open at **8:40am**, where a member of staff will welcome pupils into school. Gates close at **8:50am** (if you arrive after this time you will need to enter through the main school entrance).

If a child is unwell, a telephone call message should be left on 01454 866555 before 9am on the first day of absence stating the reason the child can-not attend.

We operate an everyday call system and if a reason for absence has not been communicated to the school office by 9:30 a.m. a call/text to the parent or carer will be made. Every day calling is an effective measure that helps ensure children are safe.

We are unable to authorise any holiday in term time.

More information can be found on the school website: <https://www.themanorcofeprimary.org.uk/copy-of-contact-us>

www.themanorcofeprimary.org.uk E: manorprimary@gmail.org.uk T: 01454 866555

Executive Headteacher: Mrs Amanda Flanagan

Head of School: Mr John Israel



The Directory



A huge thank you to the individuals, small businesses, and companies who have chosen to support our school through advertising—your generosity makes a real difference.

Advertising in [The Directory](#) is a fantastic way to engage with our school community while directly contributing to the support of our school and students. Every penny raised goes straight back into enriching the school experience for our children.

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