



St. Saviour's Church, Coalpit Heath.

The Manor C of E Primary School

Policy: Speaking and Listening

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Approved: Headteacher

..... Chair of Governors

1. Rationale

An ability to communicate effectively and competently is essential to our society. Speaking and listening are essential elements of communication.

2. Purposes

2.1 To enable children to formulate, clarify and express their ideas, and be able to adapt their speaking to the occasion/purpose.

2.2 To enable children to listen, understand and respond appropriately to others.

2.3 To encourage confidence and clarity when speaking and listening in everyday situations.

3. Guidelines

3.1 Children carry out speaking and listening activities matching objectives from the Renewed Literacy Framework Strands 1-4. They also have opportunities for speaking and listening during foundation subject lessons.

3.2 Children are given opportunities to communicate for a range of purposes to a variety of audiences, including their own class, other classes and groups of adults. Such opportunities include Show and tell, Role-play, Harvest Festivals, Christmas and Easter assemblies, school productions, video conferencing and message taking and receiving.

3.3 Children are given opportunities to consider how the purpose and intended audiences influence language.

3.4 Children are given opportunities to experience factual narrative, story telling, poetry, drama and debate as a participant and audience.

3.5 Children are encouraged to communicate confidently in Standard English, and know when it is appropriate to use Standard English. They are also given opportunities to appreciate various dialects.

3.6 Activities that encourage children's interest in words are used to develop their vocabulary.

3.7 Children are encouraged to develop the following speaking and listening skills:

3.7.1 To learn to respect the opinions of others

3.7.2 To take turns in speaking

3.7.3 To evaluate the key points

3.7.4 To be able to recall or represent the most important points

3.7.5 To qualify or justify their own responses and opinions

3.7.6 To formulate and ask appropriate questions

3.7.7 To deal politely with opposing points of view

These skills may be developed through debates, discussions, questionnaires, interviews, group work, role play and circle time.

3.8 A variety of materials are used to enhance and stimulate children's listening and recall skills including story tapes and books, TV and radio programmes and dance tapes.

3.9 Speaking and listening is assessed informally by the Class Teacher.

3.10 Teachers are aware of those children who have a hearing loss and ensure those children are seated where they can effectively listen and respond in whole class lessons. They must also be able to see the teacher's face, in a well-lit classroom and have access to visual aids to support their understanding.

3.11 Teachers ensure that groupings provide equal opportunities for all, irrespective of gender, race and ability.

3.12 Speaking and listening plays an important part in all subjects, therefore pupils abilities are developed through a variety of curriculum ideas.