



St. Saviour's Church, Coalpit Heath.

The Manor C of E Primary School

Policy: Anti-Bullying

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Approved:

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Headteacher

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Chair of Governors

Anti-bullying Policy

1 Introduction

1.1 The contents of this document are informed by Local Authority Guidance (available via www.southglos.gov.uk; publication reference CYP-07-139).

1.2 Bullying is action taken by one or more children with the deliberate intention of hurting another child, either physically or emotionally.

2 Aims and objectives

2.1 Bullying is wrong and damages individual children. We therefore do all we can to prevent it, by developing a school ethos in which bullying is regarded as unacceptable.

2.2 We aim, as a school, to produce a safe and secure environment where all can learn without anxiety.

2.3 This policy aims to produce a consistent school response to any bullying incidents that may occur.

2.4 We aim to make all those connected with the school aware of our opposition to bullying, and we make clear each person's responsibilities with regard to the eradication of bullying in our school.

3 The role of staff

3.1 Staff in our school take all forms of bullying seriously, and intervene to prevent incidents from taking place. They keep their own records of all incidents that happen in their class and that they are aware of in the school.

3.2 If members of staff witness an act of bullying, they do all they can to support the child who is being bullied. If a child is being bullied over a period of time, then, after consultation with the Headteacher, parents of the bully and the bullied are informed.

- 3.3** We keep an anti-bullying logbook in the Head's room where we record all incidents of bullying that occur outside lesson time. If any school employee witnesses an act of bullying, they should record the event in the logbook. Volunteers should report incidents to the teacher with whom they are working.
- 3.4** If staff become aware of any bullying taking place between members of a class, we deal with the issue as soon as possible. This may involve counselling and support for the victim of the bullying, and punishment for the child who has carried out the bullying. We spend time talking to the child who has carried out the bullying: we explain why the action was wrong, and we endeavour to help the child change their behaviour in future. If a child is repeatedly involved in bullying, the Headteacher and the special needs co-ordinator are informed. The child's parents are then invited into the school to discuss the situation. In more extreme cases, for example where these initial discussions have proven ineffective, the Headteacher may contact external support agencies such as the social services.
- 3.5** Staff routinely attend training, which enables them to become equipped to deal with incidents of bullying and behaviour management.
- 3.6** Staff attempt to support all children and to establish a climate of trust and respect for all. By praising, rewarding and celebrating the success of all children, we aim to prevent incidents of bullying.

4 The role of parents

- 4.1** Parents who are concerned that their child might be being bullied, or who suspect that their child may be the perpetrator of bullying, should contact their child's class teacher or Headteacher immediately.
- 4.2** Parents have a responsibility to support the school's anti-bullying policy and to actively encourage their child to be a positive member of the school.

5 The role of the Headteacher

- 5.1** It is the responsibility of the Headteacher to implement the school anti-bullying strategy and to ensure that all staff are aware of the school policy and know how to deal with incidents of bullying. The

Headteacher reports to the governing body about the effectiveness of the anti-bullying policy on request.

- 5.2** The Headteacher ensures that all children know that bullying is wrong, and that it is unacceptable behaviour in this school. The Headteacher draws the attention of children to this fact at suitable moments. For example, if an incident occurs, the Headteacher may decide to use assembly as a forum in which to discuss with other children why this behaviour was wrong, and why a pupil is being punished.
- 5.3** The Headteacher ensures that all staff receive sufficient training to be equipped to deal with incidents of bullying.
- 5.4** The Headteacher sets the school climate of mutual support and praise for success, so making bullying less likely. When children feel they are important and belong to a friendly and welcoming school, bullying is far less likely to be part of their behaviour.
- 5.5** The Headteacher ensures that pupils have the opportunity to train as and undertake the responsibilities of Peer Mentors, supporting pupils to develop positive play behaviour.

6 The role of Governors

- 6.1** The governing body supports the Headteacher in all attempts to eliminate bullying from our school. This policy statement makes it very clear that the governing body does not allow bullying to take place in our school, and that any incidents of bullying that do occur are taken very seriously and dealt with appropriately.
- 6.2** The governing body monitors the incidents of bullying that occur, via the Headteacher's reports and reviews the effectiveness of the school policy regularly. The governors require the Headteacher to keep accurate records of all incidents of bullying and to report to the governors on request about the effectiveness of school anti-bullying strategies.
- 6.3** The governing body responds within ten working days to any request from a parent to investigate incidents of bullying. In all cases, the governing body notifies the Headteacher and asks him/her to conduct an investigation into the case and to report back to a representative of the governing body.

7 The Role of Pupils

- 7.1** Pupils must tell an adult if they are being bullied or see someone being bullied.
- 7.2** Pupils support the child being bullied by going up to them and helping.
- 7.3** If pupils feel that they have used, or are about to use bullying behaviour, they must talk to an adult to try to resolve the problem.
- 7.4** Pupils are respectful of others being bullied; they are kind, friendly and helpful.
- 7.5** Pupils try to help both the bully and the person being bullied. They talk to the 'bully' and try to help them with their problem, being specific and trying to give helpful ideas.

8 Monitoring and review

- 8.1** This policy is monitored on a day-to-day basis by the Headteacher.
- 8.2** This anti-bullying policy is the governors' responsibility and they review its effectiveness annually. They do this by examining the school's anti-bullying logbook, and by discussion with the Headteacher. Governors analyse information with regard to gender, age and ethnic background of all children involved in bullying incidents.